NEW MEXICO BOARD OF EXAMINERS FOR ARCHITECTS

Minutes of Board Meeting
August 7, 2015
Santa Fe, New Mexico

Synopsis of Meeting Topics:
Opening Business
Policy and Proposals
New Business
Reports
Board Comments/Announcements
Adjournment

Board Members Present:
Raymond Vigil, Chair, Architect Member
Michael Bodelson, Architect Member
Jim Oschwald, Vice Chair, Architect Member
Robert Calvani, Architect Member
Tara Rothwell-Clark, Secretary/Treasurer, Architect Member
Geoffrey Adams, Educator/Architect Member

Board Members Available by Teleconference
Mark Glenn, Public Member

Staff Present:
Wren Propp, Director/CFO
Jackie Holmes, Investigator
Michele Barela, Compliance and Records Clerk/Receptionist

Others Present:
Jennifer Salazar, Assistant Attorney General
Sunny Liu, Legislative Finance Committee Analyst
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I. Meeting Called to Order/Roll Call

Mr. Vigil called the meeting to order at the approximate hour of 10:05 a.m. Roll was taken and a quorum was determined to be present.

II. Opening Business

A. Approval of Agenda

Mr. Vigil asked for a motion to approve the agenda.

Mr. Bodelson requested changes to the agenda. He requested to move the Executive Session to be the first item under IV. New Business.

Ms. Propp mentioned that Item #5 F1 FY16 Annual Report should be FY15, not FY16.

Motion: Motion to approve the agenda as amended.
By: Michael Bodelson
Second: Geoff Adams
Board Vote: Passed unanimously

B. Approval of Minutes from April 30, 2015.

Mr. Vigil asked for a motion to approve the April 30, 2015 minutes.

Motion: Motion to approve the April 30, 2015 minutes as presented.
By: Jim Oschwald
Second: Michael Bodelson
Board Vote: Passed unanimously

C. Introduction of Guests

Sunny Liu, Budget Analyst from Legislative Finance Committee is present.
Jennifer Salazar, Assistant Attorney General is present.

D. Public Comment

No members of the public were present.
E. Certificate of Appreciation

Mr. Vigil thanked Michael Bodelson for his commitment and dedication as a Board member, from 2009-current. Mr. Bodelson was Chair of the New Mexico Board of Examiners for Architects from 2013-2015. He has been a licensed architect since 1987, over 28 years. He also was a state architect for GSD for 15 years. Mr. Bodelson was on the Enforcement Subcommittee for many years and is a native New Mexican. A Certificate of Appreciation was given to Mr. Bodelson.

III. Policy Discussion

A. NCARB Annual Meeting Results

Mr. Calvani discussed the three resolutions that were voted on at the NCARB meeting New Orleans, BEA, BEFA and the public member issue. There were no questions regarding the BEFA or the public member items. He added that Wyoming brought up the issue to knock out the high school diploma. The vote was split between the New Mexico Board. In prior Board meetings, the Board approved the BEA resolution, but when it came to vote, New Mexico did not accept the amendment. There should be a discussion about this. When the Board approved the BEA resolution, it had a high school diploma in it. The BEA resolution amendment passed but all in all, the BEA failed and there is nothing now. NCARB will have a solution for that in the future. He felt that the resolution for next year will address IDP hours, it may not be four or five times the amount.

Mr. Vigil clarified that the high school diploma recipients could not be licensed. He also explained that in discussions prior to the NCARB meeting, the Board gave Mr. Oschwald the ability to make the final decision, upon the advice of the Attorney General. But at the NCARB meeting, there was an internal issue regarding consideration of conflict and Mr. Vigil was requested to replace Mr. Oschwald as the voting delegate. For some time now, the Board had been discussing these issues and during voting, for example, the Board may want to change that vote. There were issues with no discussions, there were people who were strong advocates about the 'in-between' high school and undergrad. The high school part was critical-5 times the IDP and the resolution was compounded and complex. And at the last minute, to make a major change by vote, was unreasonable.

Mr. Calvani stated that NCARB recognizes that when amendments are brought forth from the floor, that jurisdictions do not have enough time to discuss the issues. Some jurisdictions felt that they should represent the philosophy of the Board back home. They are working on those issues.

Mr. Oschwald added that the region held firmly together and they were looking at it the same way.

Ms. Rothwell-Clark said the break-out sessions were good and informative.
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Mr. Calvani also stated that the Board needs to respond to a request from NCARB where they are seeking Board comments on a new proposal to satisfy requirements for the Intern Development Program. There are about 12,000 professionals in the system that shows experience over 5 years and they would like the work experience to go back farther than five years. The deadline is September 29, 2015. Mr. Calvani added that the intern name debate has no acronym or title at this time.

Ms. Propp asked Board members to email their individual comments to her and she will compile them by September 15, 2015. This will be confidential. At the next Board meeting, Ms. Propp will then provide a copy of the document sent to NCARB, to the Chair.

B. Broadly Experienced Architect

Mr. Vigil mentioned that NCARB was unsuccessful in passing the BEA. Is there a commitment from the Board to reshape and manage its own in-state program as it has been done in the past? Until NCARB has determined a clear path for this option, Mr. Vigil would like the Exam and Reciprocity Committee to make a recommendation to the Board at its next meeting. Mr. Vigil stated that the Board could propose a process for a grace period. Mr. Vigil referred to a handout- 2004 language.

Ms. Propp referred to the section of the rules, in 2004 where it spells out the process of the Broadly Experienced Architects applicants and what the requirements of the Board were per the statute. She also referred to the Minimum Standards for the Practice of Architecture in New Mexico because this was a part of the judgment on whether a person has to demonstrate minimum competencies as described in that part of the rule (part 6). For chronological reasons, she also displayed the instructions for registrants in 2014, to show where the Board had established the Broadly Experienced Architects application category. Ms. Propp added that she directed applicants to the statute which says yes, the Board does look at applicants without a NCARB certificate. Those requirements are prescribed by rule of the Board and in 2005 the Board changed the rule. It said that the new requirement was to get a Broadly Experienced Architect certification from NCARB. And today, that is still how the agency applies the rule.

Ms. Rothwell-Clark added that NCARB still does have the program they just do not use it.

Mr. Calvani said he was pretty confident that within a year, NCARB will adopt a BEA process. The Board can implement a process like this in the interim. The Exam and Reciprocity committee should look at the issue of being in responsible charge and being licensed.

Ms. Propp suggested that the Exam and Reciprocity committee should determine what they want to see in the applications. In addition, the Rules and Regulations committee should determine the
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expression of it. And then the process goes through a public notice and a hearing. After publishing it for 30 days, there could be a process in place for staff.

Ms. Propp added that not every part of the statute says that the Board will define what it do by rule. But in this particular area in the statute, it says that the Board defines what the standards are for applicants by rule of the Board. It doesn’t quite match, as to what the Board is doing now. The statute still will not match because it was written prior to a process on the part of NCARB that allowed a Broadly Experienced Architect to get a certificate.

Mr. Vigil requested that both committees look at that and make a recommendation to Ms. Propp and then she can send that information back out to the Rules and Regulations committee prior to its next Board meeting. Mr. Vigil added that the Board wants to create a pathway and opportunity for these people.

Mr. Bodelson stated that currently there is a structural conflict in the rule. He suggested a conversation jointly between the Rules and Regulations and the Exam and Reciprocity chairs and the chairs will initiate the conversations with the committee members. Mr. Bodelson added that the chairs will discuss 61-15-16 G. and determine if the Board could use it in its current form or a rule change for the future. A recommendation will be determined by the next Board meeting.

Mr. Oschwald referred to 61-15-16 G. which gives the Board the ability to institute a program. The Board made a change in 2004 when the Board shifted away from doing its own BEA and moved towards NCARB policy. The Board changed the rules at that time, not the Act because of the difficulty. If the Board would like to get people through “that door” in the next year and the Board can make that change, the Rules and Regulations committee will work on that change while the Exam and Reciprocity committee works on the development of the structure so by the next meeting, the Board can vote on it.

Ms. Salazar suggested that if the Board does a rule change, it will be at least six months out. First, there will be a discussion of that change in the next Board meeting, then time to notice it (30 days in advance), then a Rule Hearing early next year and time to go into effect.

Mr. Adams was concerned that the Board may be rushing people through and giving them a state license without NCARB certificate. If the Board reinstates the rule, the Board should go back to the way it was before so that there is history of a process and maybe sunset it.

Mr. Calvani added that there is value to the NCARB certificate and these people know there is a value if they wait six months for NCARB to create a rule than just a New Mexico license.

Ms. Propp suggested leaving the door open to have a special meeting of the committees.
C. Proposed Changes to NM Architectural Act

Mr. Vigil asked the Rules and Regulations Legislative Committee to continue to develop the recent initiative for preparation of recommendations to update the current Architectural Act. Looking back at the last legislative session, the Board should start the process earlier because the Board needed time to spread the word out to interest groups, like the Homebuilders Association. If the Board has a recommendation completed by October and then document that, then the Board is ready to distribute it to these interest groups. The Board should be ready to vote in October. It is imperative that the limitations on the penalties/fines are related to the current rules in the Act and should be focused on immediately. The Board should get that issue addressed, as part of the rule changes. He requested that the Rules and Regulations committee work on this issue, along with the legislative part, for the next Board meeting. The Board, by show of hands, supported the effort.

IV. New Business

C. and D. Executive Session to Discuss Licensing Matters and Executive Session for Personnel Matters, per NMSA 1978, Section 10-15-1 (H) (2)

Mr. Vigil motioned to move into Executive Session.
Roll call was taken. There was a quorum. Executive session begins at 11:00. Recorder off.

**Motion:** to move into closed Executive Session to deliberate over matters listed on the amended agenda.

By: Tara Rothwell-Clark
Second: Geoff Adams
Board votes: passed unanimously

Mr. Bodelson added that the matters discussed will include the personnel issues related to the Executive Director and the Budget Analyst positions.

Mr. Vigil announced that the Board is back in open session. The time is 11:55pm. The matters discussed in the Executive Session were limited only to those specified in the motion for closure and that no votes or official action was taken during the Closed Session.

E. Action on Matters Discussed in Executive Session

Mr. Bodelson recused himself from the vote as a member of the Enforcement Sub-committee. For all three matters discussed in Executive Session, he recommended to deny any settlement, as chair for the Rules and Regulations committee.

Mr. Vigil also recused himself from the vote as member of the Enforcement sub-committee.
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Mr. Calvani recused himself from the vote as member of the Enforcement sub-committee.

Ms. Rothwell-Clark made a motion recommended by the Enforcement Subcommittee to not accept a settlement agreement for NMBEA 2014_06, NMBEA 2014_07 and NMBEA 2014_08.

Motion: to not accept a settlement agreement for NMBEA 2014_06, NMBEA 2014_07 and NMBEA 2014_08
By: Tara Rothwell-Clark
Second: Geoff Adams
Board votes: passed unanimously

III. Policy Discussion (continued)

D. Strategic Plan/Special Projects

Mr. Bodelson stated that the program goals are the same. On page 5, the performance is based on budget factors, the objectives, activities and performance measures are also the same. Mr. Bodelson recommended some minor changes: page 1 under Vision, second paragraph, change: "comfort" to "welfare". In the third paragraph, change: "cutting edge" to "leading edge". In the fourth paragraph, where it states "effective to the welfare of the citizens of New Mexico" add: "effective and efficient." On the program goals, item 4 add: "through discipline, fines and hearings".

Ms. Propp added that this document is submitted along with the appropriation request. It is a part of the Government's Accountability Act but there is not a true connection between program measures and the amount of money the Board receives. There is a chance that it will get connected at some point and it is important that the program measures are transparent and program goals coincide with that.

For the Special Appropriation Request Proposal for FY17, Mr. Bodelson mentioned that there was a significant surplus based on reversion, as a result of vacancies of staff. The Board ended up reverting a lot of money, in addition to what is collected. The surplus is around $1 million. Because of this, the Board may become a target for the Legislature to collect those funds. This is a good opportunity to identify potential expenditures. The handout identifies some of the uses of that money. Item 2-this item needs more study through the Enforcement Sub-committee and the Rules and Regulations committee. The recommendation is to keep it on the list but also study it along the way to allow the opportunity to understand it better and if the Board finds any serious fault with it, it can be withdrawn.

Mr. Vigil recommended that the chairs of the Enforcement Subcommittee and the Rules and Regulations committee meet in order to make a recommendation for the next board meeting. He asked for them to look at other licensing Boards for information, specifically rates and the structure of
compensation. The Board does have time to make an adjustment to its budget request for that item, if needed. He recommended looking at the study first.

Ms. Propp mentioned that there is a preliminary budgeting document provided in July and that item was on there. She asked to take it off, as now the Board would like to study it further. The deadline for special appropriation is in November.

Mr. Bodelson continued and stated that with these initiatives, so Item 3 details need to be worked on that. Item 4 would be compatible with Item 1. Item 5 involves public awareness in health, safety and welfare. Item 6, is targeted to the schools so that students understand licensing aspects.

Mr. Bodelson added that there has been some discussion regarding office space and it is neither in the strategic plan nor as a financial item for special appropriations. This includes altering the current space and/or governmental space if available, maybe in the next budget cycle. The Board will add it to Item 7 for next meeting and will investigate potential future office space, public or private.

Mr. Bodelson made a motion to accept the Strategic Plan with clerical changes and the Special Appropriations request 1-7 as discussed.

**Motion:** to accept the Strategic Plan with clerical changes and the Special Appropriations Request 1-7 as discussed.

**By:** Michael Bodelson
**Second:** Jim Oschwald
**Board votes:** passed unanimously

IV. New Business (continued)

A. FY 17 Appropriation Request

Ms. Propp stated that in FY 17 Personal Services request reflects the pay increase for her, carrying over into FY 17. The Contractual Services are flat to what the Board has now. There is no more IT development but there is room under Other if more development needs to occur. This is not a flat budget but is driven by the increase of Personnel Services. In October, she may ask for a Budget Adjustment Request from the Board for staffing purposes.

Mr. Vigil asked in the FY17 request, the $282,800, does it include the reclassification.

Ms. Propp stated no because the Board cannot ask for money until it has been done. That is why she would ask for a BAR.
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Ms. Propp answered that there was a rate schedule from DoIT that was in the $42,000 range, where it had been at the $13,000 range. They included the amount of money from FY 15 that was spent cumulatively with DoIT on development and it was rolled over. It has been corrected.

Ms. Rothwell-Clark made a motion to accept the FY 17 Appropriation Request.

Motion: to accept the FY 17 Appropriation Request.
By: Tara Rothwell-Clark
Second: Michael Bodelson
Board votes: passed unanimously

B. Reciprocity, Reinstatement and Exam Candidates Report.

**RECOMMENDED APPLICANTS FOR REGISTRATION BY RECIPROCITY**

<table>
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<tr>
<th>Committee Review April 30, 2015</th>
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<tbody>
<tr>
<td>Craig B. Anderson</td>
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<td>Seattle, WA</td>
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<td>J. Peter Devereaux</td>
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<td>Los Angeles, CA</td>
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<td>Paul R. Makowicki</td>
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<td>Seattle, WA</td>
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<td>Kamal Paul</td>
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<td>West Palm Beach, FL</td>
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<th>Committee Review June 4, 2015</th>
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<tr>
<td>John Cooper</td>
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<tr>
<td>Yorktown, TX</td>
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<td>Sohrab Kermanj</td>
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<td>Port St. Lucie, FL</td>
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<td>Zoran Lozanovski</td>
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<td>Orlando, FL</td>
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Heather Zack Watenpaugh
Las Cruces, NM

**Committee Review July 17, 2015**

Rudolph J. Baakman  
Edison, NJ  
John William Bellian  
Friendswood, TX  
Christopher Scott Frommell  
Cedarburg, WI

Brandon Patrick Garrett  
Albuquerque, NM  
Terry Nicholas Karras  
St. Louis, MO  
Richard Landry  
Los Angeles, CA

Robert Joel Lopez  
Midland, TX  
Timothy E. Montgomery  
Maryland Heights, MO  
Michael C. Peavy  
Signal Mountain, TN

Robert L. Pian  
Scottsdale, AZ  
Barrett Powley  
Las Vegas, NV  
Mark Stephen Schroeder  
Alpharetta, GA

Thomas Stevenson Waggoner  
Kansas City, MO

**APPLICATIONS FOR REINSTATEMENT**

Robert C. Lowrey  
Murrells Inlet, SC  
Patrick O. Morgan  
Colorado Springs, CO  
Stephen M. Viguierie  
Thibodaux, LA

**APPLICATIONS FOR REGISTRATION BY EXAMINATION**

RECOMMENDED FOR LICENSURE PENDING COMPLETION OF THE A.R.E

Jeremy Anthony Mier  
Santa Fe, NM  
Stephen Mora  
Albuquerque, NM  
Jeremy S. Alford  
Albuquerque, NM

Laura Beth Anderson  
Rio Rancho, NM  
Anthony R. Guida  
Santa Fe, NM  
Michael Oran Lee  
Albuquerque, NM

Mr. Oschwald reads the names of the applicants for Registration by Reciprocity as listed in the above report.
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Motion: to accept the applicants for Registration by Reciprocity as listed in the above report.
By: Jim Oschwald
Second: Geoff Adams
Board votes: passed unanimously

Mr. Oschwald reads the names of the applicants for Registration by Reinstatement as listed in the above report.

Motion: to accept the applicants for Registration by Reinstatement as listed in the above report.
By: Jim Oschwald
Second: Geoff Adams
Board votes: passed unanimously

Mr. Oschwald reads the names of the applicants for Registration by Examination as listed in the above report.

Motion: to accept the applicants for Registration by Examination pending completion of the ARE as listed in the above report.
By: Jim Oschwald
Second: Geoff Adams
Board votes: passed unanimously

V. Reports

A. Chairman

Mr. Vigil reminded Board members to apply three principles: to be energetic, efficient and effective, in order to complete tasks from previous year’s efforts and to also initiate more formal work to ensure success of the Board’s mission, in order to safeguard life, health and property and to promote public welfare. Some of the goals include: establishing a clear direction for future New Mexico broadly experienced architects, to finalize recommendations for proposed Architectural Act update and to encourage other projects that support and strengthen its mission. The Board has been somewhat successful on major issues over the State Use Act. GSD has sent correspondence regarding a moratorium on procurements related to architectural services. State Purchasing Agent Larry Maxwell has sent the word out to agencies and it now has weight to it. He thanked the Board for all the work on this.

B. Secretary/Treasurer

Ms. Rothwell-Clark stated that she is looking forward to cleaning up some of the issues and moving on to new initiatives.
C. Director

Ms. Propp stated that the online renewal is on hold. The Board of Finance has put a hold on new state agencies who would like to create electronic payment process because the Board of Finance would like to do inspections on security requirements. The Board would like to use Wells Fargo, whom is a fiscal agent of the state already. There is no hold on larger agencies that already have an established electronic payment in place. With the assistance of the Finance committee, Melanie Gonzales will put together a new proposal based on the rules passed recently by the Board of Finance and that will be taken to them for the September meeting. Ms. Propp has reviewed all Board of Finance’s actions and there is no formal moratorium (on allowing agencies to acquire electronic payment gateways) in place but they have approved new rules that may allow the Board to move forward. The Board will ask the Governor's office for assistance on this. If the Board determines that the Board is unable to move forward, staff will order printing paper renewals by October 1. The Board is fully prepared and the agency just needs the payment gateway. The submittal is due October 25.

Mr. Adams recommended ordering the paper anyway for those who are not able to apply online.

In addition, Ms. Propp is making arrangements for a retreat in Ruidoso for our October 23 meeting. She is working on arrangements to get Mr. Glenn and Mr. Calvani to the FARF conference in Denver.

Ms. Propp will be at a hearing in southern New Mexico on August 17. She will attend the Council for Purchasing for People with Disabilities Professional Services Committee August 18 and then the Council meeting regarding professional services on August 19 in Santa Fe at 1:30. She encouraged board members to attend that meeting. On August 20th, she will be speaking to a class at the University of New Mexico. In regards to the conference room renovations, Ms. Propp stated that she met with the landlord about removing the wall and the Board can go forward with that. With Board approval, she will now pursue the removal of the wall.

Mr. Vigil recommended adding a projection or television screen component. Ms. Rothwell-Clark offered her services to assist in furniture needs. And are the funds in the strategic plan?

Ms. Propp clarified that the special appropriations for these needs are for FY17 and she does not think the money is available to spend on these additions for this year.
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Mr. Vigil would like to add money in the BAR for this year to include these additions. And to make sure that the contractors add a conduit box for a future screen or TV. Ms. Rothwell-Clark will look at costs for furniture items and will forward the proposal to Ms. Propp.

D. Exam and Reciprocity Committee

Mr. Oschwald stated that the process in evaluating applicants by Ms. Rothwell-Clark and Ms. Holmes is excellent. Mr. Oschwald and Mr. Adams have worked hard on understanding the various ways people come through the process and what makes them acceptable candidates. Perhaps in the future, an electronic system for communication for this process can be instituted, for efficiency and this may be helpful to the committee. He added that he met with perspective architects and he realizes that there is misinformation about the requirements to licensing.

Ms. Propp added that she has had an inquiry regarding mentors, architects that sign off on IDP and raising the bar or creating a bar for it. She recommended inviting Tina Rheames to a Board meeting.

E. Enforcement Subcommittee

Mr. Vigil announced that Ms. Salazar has clarified that the Uniform Licensing Act does max out at $1000.00 per non-license violations and it is only for licensed violations, where the Board can do multiple cases per incident. It will require the Board to ask for changes to the Act.

Mr. Bodelson added that if the Board is making agreements prior to a notice of contemplated action and the Board has not invoked a licensing act of the Uniform Licensing Act, then what is to preclude the Board from coming to any agreement, as individuals?

Ms. Salazar asked if the Board follows the Uniform Licensing Act.

Mr. Bodelson said yes but post a Notice of Contemplative Action.

Ms. Salazar stated that she did not know.

In addition, Mr. Bodelson stated that the committee has reached an equilibrium regarding cases coming in or settlements. The committee is identifying cases that need to move forward to the Attorney General and those that are being resolved internally. There is no backlog anymore. The only issue he observed is that the Attorney General office seems to push cases to the side until too close to the statute of limitations and this causes a push to settle. He suggested a need to elevate the Board’s needs to the attorney or consider this private attorney contract.
F. Rules and Regulation Committee

1. Mr. Bodelson had discussed the report earlier.

For the FY 15 Annual Report, Ms. Propp stated that she has created a document that depicts the record for what the Board did last year regarding amendments and resolutions for amendments to the statute. The Annual Report will always relate to what the Board has done in the past.

Ms. Holmes reviews the enforcement case history for FY 15. There were 17 complaints filed. The average number of days for a preliminary investigation is 4.1 days and the goal is 5 days. There were 27 cases closed in a number of ways, 11 of those cases were against architects, 9 were against applicants and 7 were against non-registrants. The fines collected were $7600. There were no hearings held in FY 15 as a result of NCA’s. 10 cases were referred to the AG’s office.

G. Finance and Operations Committee

1. Ms. Rothwell-Clark stated that one of the priorities was getting the FY17 appropriation request completed and approved and that was successful.

Ms. Propp added that as the Board is into the new fiscal year, the report expended to date, the Board has spent only $23,000.00 for Personnel Services. The Board ended up reverting about $20,000 at end of last fiscal year. She was open to suggestion to spend funds, including reclassifications that would generate increase salary.

Mr. Vigil stepped back to the Rules and Regulations item handout and asked if Ms. Propp had the latest language.

Ms. Propp mentioned that she extracted that language from Board minutes and if it didn't get into the bill then she put it all in here for the committee to use as a starting point.

H. Strategic Planning Committee

Mr. Bodelson had discussed the report earlier.

1. Joint Practices Committee

Mr. Vigil gave some history to the Joint Practices Committee. It is comprised of representatives from the Engineering Board, surveyor board, landscape architects and the architect’s board
and the committee deals with similar issues, identified by the Procurement Code. It was created by the Legislature to deal with conflicts with licensing between the different boards. The architect’s board is managing the committee this year. As chair of the committee, Mr. Vigil would like to work diligently on updating the language and policy to make it more relevant and effective in purpose. And the committee is working on revising the standing rules. In working with Mr. Dworak, he has clarified how the committee operates in regards to rule making. Mr. Vigil’s goals include re-memoralizing any issues with results or decisions for the benefit of future committee members and their boards. And to document process and outcomes, because there is nothing in the past that has been memorialized and documented, in order to move forward.

Mr. Calvani asked for an update on items he requested in the past. He asked to make sure to carry issues forward, including the handbook.

Mr. Vigil stated that the committee did discuss the Qualifications Based Selection. There has been no activity going on as a result of some items, like the fire marshal issue. The public member on the committee is a high ranking official for the Construction Industries Division (CID) and this will help to network. Mr. Vigil would like to ask the fire marshal to attend a meeting to discuss their practices. And then the committee can discuss its perspective from the professional side. The handbook is Mr. Vigil’s priority. There may be a pre-meeting.

VI. Board Comments/Announcements

Mr. Vigil requested that the Planning and Development Committee to organize a potential board retreat for training, updates on polices and brainstorm ideas. Maybe a representative from the AG’s office can join the Board to work out relationships in order to accomplish the Board’s mission. It could be combined with the next board meeting.

VII. Adjourn

Motion: to adjourn the meeting at 12:20 p.m.
By: Geoff Adams
Second: Jim Oschwald
Board Vote: Passed Unanimously

Whereupon the regular open meeting of the New Mexico Board of Examiners for Architects adjourned by Mr. Vigil at the approximate hour of 12.20 p.m.
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Respectfully submitted:

Mr. Raymond Vigil, Chair

Ms. Tara Rothwell-Clark, Secretary/Treasurer

Date 11/23/15

Date 10/23/15