NEW MEXICO BOARD OF EXAMINERS FOR ARCHITECTS

Minutes of a Regularly Scheduled Board Meeting

August 1, 2014
Santa Fe, New Mexico

Synopsis of Meeting Topics
Opening Business
Policy Discussion
New Business
Executive Session
Reports

Board Members Present:
Michael Bodelson, Chair
Raymond Vigil, Vice Chair, Architect Member
Geoffrey Adams, Secretary/Treasurer, Educator/Architect Member
Jim Oschwald, Architect Member
Robert Calvani, Architect Member
Sam Valencia, Public Member
Tara Rothwell-Clark, Architect Member

Staff Present:
Wren Propp, Director/CFO
Jackie Holmes, Investigator
Melanie Gonzales, Admin. Services Coordinator

Others Present:
Joseph Dworak, Assistant Attorney General
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A. Meeting Called to Order/Roll Call

Chair Michael Bodelson called the meeting to order at the approximate hour of 9:05 a.m. Roll was taken and a quorum was determined to be present.

B. Opening Business

1. Approval of Agenda
   Chair Bodelson asks for a motion on the agenda.
   
   **Motion:** Approval of the agenda.
   **By:** Bob Calvani
   **Second:** Jim Oschwald
   **Board Vote:** Passed unanimously

2. Recognition of John Alejandro Sr.
   Ms. Propp suggested the Board create a plaque and send a letter of appreciation to Mr. Alejandro’s family acknowledging Mr. Alejandro’s service to the Board and contributions to the public.
   Mr. Oschwald asked that the director send a laudatory for Mr. Alejandro to the Western Council of Architectural Registration Boards (WCARB).
   
   **Motion:** To approve Ms. Propp’s suggestion for Mr. Alejandro’s recognition.
   **By:** Jim Oschwald
   **Second:** Tara Rothwell-Clark
   **Board Vote:** Passed unanimously

3. Introduction of Guests
   Ms. Propp introduced new staff member, Jackie Holmes, as the Board’s investigator.

4. Approval of Minutes May 2, 2014
   Chair Bodelson asks for a motion on the minutes.
   
   **Motion:** To approve the May 2, 2014, minutes as presented.
   **By:** Jim Oschwald
   **Second:** Tara Rothwell-Clark
   **Board Vote:** Passed unanimously

5. Public Comment
   Chair Bodelson noted no members of the public were in attendance.

C. Policy Discussion
1. NCARB Proposed Changes to IDP, BEA/BEFA

Discussion included comments from Mr. Calvani, who is the director of Region 6 to NCARB’s Board of Directors, reported that he spoke to NCARB Board of Directors at their last meeting. He said that in New Mexico, there at two pools of people who would like to see the changes proposed by NCARB to the BEA: New Mexico AIA led by current State President Jim Satzinger and a group of interns who are working toward obtaining licensure in Arizona. Discussion continued on the changes proposed to IDP.

Ms. Rothwell-Clark said it makes sense to change IDP so that intern architects are more involved.

Mr. Adams is concerned with cutting out a year of internship per the IDP proposal. He said he appreciated that interns would like to finish faster, but he’s concerned about taking away educational requirements and replacing it with experience.

Mr. Calvani explained that interns could fulfill their IDP with fewer hours under the proposal. His view is that NCARB is removing the accredited degree requirement with a non-accredited degree which is allowed in other jurisdictions, such as Arizona. He described the situation in his office, where three interns are taking the ARE in Arizona with the hopes of getting licensed there after receiving a four-year, non-accredited degree. They have no desire to obtain more education. With this proposed BEA process, they will become licensed and practice in his office for one year and -- without any violation -- they can receive an NCARB certificate. He explained that the individual needs to have four years of experience but his concern is experience in what?

Mr. Adams explained that with a five- or six-year degree, an individual still has to work three years.

Mr. Vigil said the reason people are going to Arizona to get licensed is because that is a pathway and they have the opportunity to do so. He said that it is an issue New Mexico is facing because this state doesn’t currently have a pathway and only has held meetings on it. He said he is a byproduct of the opportunity in Arizona and understands everyone’s objections, but he also knows of members of the New Mexico Board in the past who would not be eligible to take the exam today because they only have a four-year degree. He stated there are different situations and circumstances and the way an individual gets there is the bottom line.

Mr. Vigil said he feels there are a lot of people affected and the key is that an opportunity needs to exist. Is there a pathway for them or are they basically shut out and forced to have to go back to school for an accredited degree?

Mr. Oschwald said he has studied the issue of the BEA/BEFA and been part of previous NCARB discussions, and part of the committee that developed the initial BEA Dossier process. He had generally been in favor of the change, but is now concerned about the status of those who had been denied through the BEA process in the past and now would have an opportunity at the process again, with a lower standard; and now potentially receive licensure.

Mr. Adams stated that if this is approved, he wants to bring to the Board a proposal to reinstate a Broadly Experienced Architect Reciprocity Committee for the New Mexico Board.
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Mr. Calvani raised a concern about the lack of comprehensive design education that would be lacking in the proposed training and testing configuration. If comprehensive design is left to the sole responsibility of the academy, yet if unaccredited degrees become acceptable to NCARB, comprehensive design is not available.

Ms. Rothwell-Clark recommended providing all comments to the director by August 15, 2014. Ms. Propp stated NCARB has set a deadline of September 5, 2014.

Members of the Board discussed how to accomplish providing their diverse comments without meeting in a "rolling quorum." Ms. Propp said she would collect the comments via email and create the document, but asked for clarification on the general stance of the Board.

Mr. Vigil suggested that the Board vote on the subjects.

Motion: The Board is generally in favor of the IDP Streamline and the IDP Overhaul, with comments to be forwarded to the Board’s director for compilation

By: Ray Vigil
Second: Geoffrey Adams

Board Vote: Affirmative/Unanimous

Motion: Comment with concerns and not in agreement with the BEA Changes and the BEFA Changes.

By: Jim Oschwald
Second: Robert Calvani

Board Vote: Affirmative/Unanimous

2. Enforcement Subcommittee- Discipline Policy Guide
Chair Bodelson said the Disciplinary Policy Guide will be covered in more detail under the Chair’s Report.

3. Board Calendar/ Meet every two months in Calendar 2015
Chair Bodelson would like the Board to be consistent with a bi-monthly calendar to expedite business. He proposed, beginning in Calendar 2015, to meet every two months, with every other month be an "expedited meeting.”

Mr. Dworak clarified that the Board, by statute, must meet four times a year. He said the Board could decide to meet more than four times a year; however, the Uniform Licensing Act has timing requirements for disciplinary issues and orders. For example, orders issued by the Board must be signed within 90 days.

Ms. Propp explained to the Board that teleconference meetings are acceptable but the Board needs be aware of quorum requirements. Ms. Rothwell-Clark requests changing the meeting times to start at 10:00 a.m. considering she drives in from Las Cruces.

Motion: Revise and adjust meeting schedules (approximate) two months and critical dates provided by Ms. Propp.
4. NCARB Request for November meeting date change:
Mr. Calvani said Michael Armstrong, NCARB’s CEO, and Kathy Hillegas, NCARB’s liaison to the 54 boards/jurisdictions, will be traveling to Arizona on Tuesday, November 18, 2014. He asked if the Board would change its November meeting in Las Cruces to November 20.
Chair Bodelson asked Ms. Propp to check with Mr. Armstrong/Ms. Hillegas to determine if November 21, 2014, would be acceptable.
Ms. Propp said holding the meeting on a Friday may draw more members of the public.
Mr. Vigil said he would like NCARB representatives to attend the meeting.
Ms. Rothwell-Clark said the Las Cruces Convention Center is already booked for November 21, but she volunteered to find other locations that are available and work with Ms. Propp on the arrangements.

Chair Bodelson said he would like the Board to consider changes to the renewal cycle, where half of the registrants renew each year. He said this would potentially moderate finances and provide a smoother flow of work for Board staff.
Ms. Propp said changes due to online renewal are being anticipated and that registrants may want to be on a different time schedule so that it is similar to their license renewal in other states. She said she would provide a review of the matter at the November 21 Board meeting.
Chair Bodelson said the Board can handle the logistics and it will help staff, operations, finance and enforcement because the renewals trigger disciplinary actions. If half of the registrants renew each year, that would even out the workload he said. The downside is how registrants may respond to it.
Ms. Rothwell-Clark asked how this will take place. i.e. A-L first?
Mr. Adams asked how it will affect the continuing education credits.
Ms. Propp explained that registrants will still have to complete 12 hours one year and another 12 the next year; if there should be discrepancy of not obtaining 12 each year they will be subject to the enforcement process. Ms. Propp said the CE Audit Committee needs to think of how they will enforce this continuing education requirement. Under the Uniform Licensing Act, if a person cannot fulfill this requirement their license cannot be renewed. The Board asks registrants to affirm their continuing education and then the Board conducts an audit; if a registrant hasn’t provided the Board with substantiation, the registrant has 60 days to make up the credits. Failure to make up the credits means the case is turned over to the Enforcement Subcommittee under the NM Uniform Licensing Act.

Motion: Change 50 percent of registrants expiration of their license to an even year renewal beginning in December 2016 to January 2017
Ms. Propp notified the Board that they will need to have a rule hearing for this change. This is direction for the Board to prepare for a rules hearing that will allow the public to hear and discuss the changes and present it at the November Board meeting in Las Cruces.

D. New Business
Mr. Adams announced that UNM has hired a new School of Architecture Director and today is the first day that he is, officially, no longer the Director of the Architectural Program at the University of New Mexico. He said he has stepped down from those duties and returned to his normal teaching schedule and looked forward to being more present for his work on the Board.

1. FY16 Appropriation Request
Mr. Vigil has had the opportunity to discuss some items that were presented earlier to him in advance and requests Ms. Propp give an overview of some changes, i.e. information technology, and the discussion of the rent rate change. Mr. Vigil was able to negotiate a two-year freeze on the Board’s building lease rate starting immediately and continuing until 2017. Ms. Propp informed the Board that the FY16 Appropriation Request is due to the Department of Finance and Administration (DFA) and the Legislative Finance Committee (LFC) on September 2, 2014. Ms. Propp explained the increases in the personnel services are due to increases to insurance and unemployment insurance rates increasing in FY16. In the “Other” category, the increase is primarily for the monthly database applications to be paid to Department of Information Technology (DoIT). Ms. Propp said she wishes to keep the budget as it is without cutting it in order to increase services. She said she hopes this will help prevent another budget cut from the Legislature. This budget will show that there are extra expenses due to the new relationship with DoIT. The increases are an outcome of the Board’s Strategic Plan to improve technology applications.

Motion: To accept FY16 Appropriation Request.
By: Sam Valencia
Second: Ray Vigil
Board Vote: Passed unanimously

2. Proposed Changes to NM Architectural Act
Ms. Propp asked for some clarification from the Board because when she was working on the Rules and Regulations report she noticed some inconsistency in the Board’s reporting about Mr. Calvani’s requested change on the penalty amounts. First penalty amount is $10,000, then $20,000 and finally showing up as $25,000, which could be the maximum amount for a penalty
that could be leveled against people who are non-registrants, architects, applicants and exam candidates. Ms. Propp asked the Board for a consensus on this amount under section 61-15-12 of the Architectural Act.

Chair Bodelson recalled $20,000 but the intent is to raise the amount significantly so the Board can exercise greater discretion. Chair Bodelson suggested making the penalty amount $25,000 and implementing it into the Architectural Act.

Mr. Calvani stated that he believes $20,000 to be a good amount so the Legislature doesn’t question too high increase in penalty amounts. Ms. Propp reminded Chair Bodelson that after this first hurdle the Board’s statute does go into sunset hearing in 2017 to get an opportunity of feedback from the Legislature and offer feedback to the Legislature.

Mr. Calvani asked what information will be exposed regarding the BEA roster from the question brought up at an NCARB meeting.

Ms. Propp stated that it was discussed in the May Board meeting and that she has asked Board counsel whether it is allowed to provide the date of birth and the last four digits of individual’s Social Security number. It is not information that has been provided in the past.


Mr. Calvani noted that proposed changes to Section 61-15-4 have already been approved by the Board.

Ms. Propp asked the Board about firm registration in New Mexico under section K. in Section 61-15-6 of the Architectural Act. Currently the rewrite is to take out the first sentence and add a sentence that architects may join or form a partnership, corporation, LLC or other business organization or association with registrants and licensees outside their field or practice or with persons who are not registered or licensed if controlled 2/3 of ownership. Ms. Propp asked the Board if this is what the Board wants, under section K. She called it a pseudo registration of firms. She said the Board will continue to have more problems with people who hire and fire architects and offer architectural services without architects.

Ms. Rothwell-Clark said the issue will be a challenge because some contractors involved in design-build want to retain control.

Mr. Vigil said he wondered how it could be enforced.

Mr. Bodelson recommended that a new Section K. could exempt companies which are owned by New Mexico licensed engineers/land surveyors, landscape architects and architects. Any complaints about those companies could be taken to the Joint Practice Committee.

Some Board member said that the example of the Missouri law may need to be studied further.

Board members discussed excluding two-story, four-plex family housing from excepted projects under Section 61-15-9.

Mr. Vigil noted that the Board should work with Construction Industries Division to get input on the proposed change very quickly.

| Motion: Move to accept $20,000 inclusion per violation wording in Section 61-15-12. |
Mr. Dworak is going to review this further under 61-15-4 to comply with the Uniform Licensing Act and will check if there is a specific cap per violation.
Ms. Propp explained that Section 61-15-5 D. of the Architectural Act, the Board has accepted a proposal to release the roster to NCARB and most importantly release copies of the complaints to the people who are respondents in the complaints.
In Section 61-15-6, requirements for registrants, the Broadly Experience Architect process section, the Board tabled this formally a year and half ago. It is still tabled unless any changes made today otherwise will not be made part of the Legislative package.
Due to the changes being discussed at NCARB, Mr. Vigil suggested the current language in 61-15-6 G. should be studied carefully.
Chair Bodelson asked to rewrite this so it will be discretionary for the Board and allow the Board the authority to exercise this.
Ms. Propp said she believes the problem is with one phrase in that now NCARB issues a certificate for Broadly Experienced Architects and it should be rewritten to state the requirements. Ms. Propp will provide the Board with a rewrite.

Motion: Move to have the Rules and Regulations Committee review Section 61-15-6 G. and remove it from the table for a re-write, and have it available for review at the next Board meeting.
By: Bob Calvani
Second: Geoffrey Adams
Board Vote: Passed unanimously

Motion: Move to take Section 61-15-9 Project Exemptions proposed changes off the table and discuss it.
By: Bob Calvani
Second: Geoffrey Adams
Board Vote: Passed unanimously

Motion: Move to approve project exemptions and take off the table and vote, review and rewrite it for the next meeting.
By: Bob Calvani
Second: Geoffrey Adams
Board Vote: Passed unanimously

Chair Bodelson directed Ms. Propp to provide re-written drafts for all of the sections which were not approved and present them to the Rules and Regulations Committee before the next meeting.
Mr. Adams states the Examination and Reciprocity Committee has met on a monthly basis to review the qualifications of applicants for New Mexico architectural registration by reciprocity and examination.

**RECOMMENDED APPLICANTS FOR REGISTRATION BY RECIPROCITY**

**Committee Review May 2, 2014**

Boris Boranovich  
New York, NY  
Clark Wendall Davis  
Brea, CA  
Paul F. Devers, Jr.  
Phoenix, AZ

David Eric Exline  
CA  
Frank M. Grieco  
Buffalo Grove, IL  
James Ryan McLean  
Aliso Viejo, CA  
Dallas, TX

Aaron Rodebaugh  
Akron, OH  
Randy Shortridge  
Fort Collins, CO  
Todd J. Wetheriit  
Prairie Village, KS

**Committee Review June 13, 2014**

Laura Clary  
White Lake, MI  
Shannon Hanna  
Madison, WI  
Andrew Kinslow  
Tulsa, OK

Mark J. Walle  
Duncanville, TX  
Michael Butula  
Baton Rouge, LA  
Alberto Castillo  
Littleton, CO

Thomas Ray Nolte  
Overland Park, KS  
Robert Civitello  
Charlottesville, VA  
Peter Grove  
Reno, NV

Everette B. Jones, Jr.  
Virginia Beach, VA  
K. Alex Roush  
Atlanta, GA  
Sean Studzinski  
Tulsa, OK

Michael McCoy  
Oklahoma City, OK  
Todd A. Wambach  
Phoenix, AZ

**Committee Review July 18, 2014**

David Calkins  
Houston, TX  
Kirk Edwards  
Baton Rouge, LA  
Ryan Geiser  
Columbus, OH

Russell Hatfield  
Christian Kalischefski  
Michael McKay
Motion: Moves Board approval of the recommended applicants for New Mexico architectural registration by reciprocity as listed in the following report.
By: Geoffrey Adams
Second: Sam Valencia
Board Vote: Passed unanimously

APPLICANTS FOR REGISTRATION BY EXAMINATION
RECOMMENDED FOR LICENSURE PENDING COMPLETION OF THE A.R.E

Lionel James Romero
Cochiti Lake, NM

Motion: Moves the Board approval of the qualifications for registration of the recommended examination applicants for New Mexico architectural registration as listed in the following report.
By: Geoffrey Adams
Second: Sam Valencia
Board Vote: Passed unanimously

APPLICANTS FOR REINSTATEMENT THROUGH RECIPROCITY

Gary Dale McKibben
Meridian, TX

Motion: Moves Board approval of the reinstatement of New Mexico architectural registration of the applicants listed in the following report.
By: Geoffrey Adams
Second: Jim Oschwald
Board Vote: Passed unanimously

4. Settlement Agreement for NMBEA 2014_18
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Mr. Calvani refers to Ms. Propp to go through all the settlement agreements. This item is a settlement agreement proposed to a former registrant who applied for reinstatement. The enforcement subcommittee found evidence that he started practicing without having his license reinstated. He signed a settlement agreement, admitted guilt and acknowledged that this was administrative discipline and paid a fine of $2,500.00

**Motion:** Approval of settlement agreement for NMBEA 2014_18.

By: Wren Propp  
Second: Jim Oschwald  
Board Vote: Passed unanimously

5. **Settlement Agreement for NMBEA 2013_07**

This settlement agreement was worked out by the administrative prosecutor in the Attorney General’s office against a person who is not licensed and who has not applied for licensure. He signed a settlement agreement for unlicensed practice and offering architectural services. The settlement agreement was worked out by his attorney and the Board’s prosecutor, Sally Galanter. He admits to being subject to the administrative discipline of the Board and paid a $1,000.00 as a civil penalty.

**Motion:** To approve settlement agreement 2013_07.

By: Jim Oschwald  
Second: Tara Rothwell-Clark  
Board Vote: Passed unanimously

6. **Settlement Agreement for NMBEA 2014_13**

Applicant is not licensed and is alleged to have provided architectural services prior to licensure; he signed a settlement agreement and agreed upon approval of Board for a fine of $1,000.00

**Motion:** To approve settlement agreement 2014_13.

By: Jim Oschwald  
Second: Geoffrey Adams  
Board Vote: Passed unanimously

7. **Disciplinary Matters**

*Executive Session for Notice of Contemplated Action Requests*

**Motion:** Move the Board enter into a closed executive session at 12:15 p.m.

By: Tara Rothwell-Clark  
Second: Sam Valencia  
Board Vote: Passed unanimously

Roll call vote, Chair Bodelson, Vice Chair Mr. Vigil, Secretary/Treasurer Mr. Adams, Board Members Mr. Calvani, Mr. Oschwald, Ms. Rothwell-Clark and Mr. Valencia.

*Recorder turned on for regular Board meeting at 12:42 p.m.*

**Action on Matters Discussed in Executive Session**

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Chair Bodelson stated for the record that the matters discussed during the executive session were only those specified in the motion for closure and there were no votes or official action taken during the closed session.

8. Action on Matters Discussed in Executive Session

Motion: To accept the Enforcement Subcommittee’s recommendations for Notice of Contemplated Action on NMMEA 2014_16, NMMEA 2012_08, NMMEA 2014_05 and NMMEA 2014_04.
*Chair Bodelson asks to take item b. NMMEA 2012_08 separately.

Amended Motion: To accept all with the exception of item b. NMEA 2012_08.
By: Jim Oschwald
Second: Sam Valencia
Board Vote: Passed unanimously

a. Hearing Officer’s Report NMMEA 2012_08

Motion: To have disciplinary action in the case based on the findings of facts presented by the Board’s attorney and the maximum fine (if so chosen) not to exceed $1,000.00.
By: Ray Calvani
Second: Geoffrey Adams
Board Vote: Passed unanimously

Mr. Dworak clarified that the Board needs to choose whether it will adopt the Hearing Officer’s Report in full. The report will be a part of the final order that includes all the findings of facts with an attachment, and that’s filed with final order of the Board. The Board can choose either to adopt it in whole, choose to strike any of the findings or add their own and ultimately decide what determination is made and what it is based on. If there is a violation, Mr. Dworak needs to that information and he will draft the order. The Board can review and make the changes together. An additional vote isn’t needed but ultimately the document will be signed separately.

Motion: To proceed on disciplinary action based on the findings from the Hearing Officer’s report. The Board accepts and adopts the findings not to exceed $1,000.00.
By: Ray Vigil
Second: Geoffrey Adams
Board Vote: Passed unanimously
*Mr. Bodelson and Mr. Calvani recused themselves.

9. FY 15 Committee Assignments, Special Committees
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FY 15 Committee Assignments for the NM Board of Examiners for Architects

Rules and Regulation Committee
  Chair: Robert Calvani
  Members: Michael Bodelson, Ray Vigil

Enforcement Subcommittee:
  Members: Michael Bodelson, Robert Calvani

Examination & Reciprocity Committee
  Chair: Jim Oschwald
  Members: Geoffrey Adams, Tara Rothwell-Clark

Finance & Operations Committee
  Chair: Geoffrey Adams
  Members: Tara Rothwell-Clark

Joint Practice Committee
  Ray Vigil, Tara Rothwell-Clark
  Robert Calvani (alternate)

Planning and Development Committee (Strategic Planning Committee)
  Chair: Michael Bodelson
  Members: Ray Vigil
  Sam Valencia
  Jim Oschwald

Special Task Force: BEA Working Group
  Jim Oschwald, Ray Vigil and Geoffrey Adams

*Took a break at 12:55 p.m.
Chair Bodelson was excused from the meeting and Vice-Chair Vigil will finish conducting the Board meeting.

E. Reports
  1. Chairman
     Chair Bodelson was excused from the remainder of the meeting and the Chair’s Report will be presented at the next Board meeting.

     2. Secretary/ Treasurer

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Mr. Adams would like Ms. Propp to discuss this. Ms. Propp explains the budget status report with one month complete for the new fiscal year 2015. The spending is on track and the Board currently has one vacancy to fill, the Administrative Assistant position. The fiscal year is a 50 percent year, where agencies must spend less than 50 percent prior to the mid-year point. Mr. Vigil asked the status of the vacant position. The Administrative Assistant position is changing from exempt to classified and Ms. Propp is experiencing delays from the State Personnel Office.

3. Director
Ms. Propp wants to move to the Registrant/Reciprocity/Candidate Report.

4. Exam and Reciprocity Committee
   a. Registrant/ Applicant Report
Mr. Adams explains the registrant/applicant report.

FY 14 Registrant/Reciprocity/Candidate Report
July 1, 2013 to June 30, 2014

Report Categories

<table>
<thead>
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<th>Category</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>1. Number of Active Registrants</td>
<td>2,080</td>
</tr>
<tr>
<td>2. Number of In-State Registrants</td>
<td>685</td>
</tr>
<tr>
<td>3. Number of Out-of-State Registrants</td>
<td>1,395</td>
</tr>
<tr>
<td>4. Number of Reciprocity Applicants Pending</td>
<td>18</td>
</tr>
<tr>
<td>5. Number of ARE Candidates who completed IDP</td>
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</tr>
<tr>
<td>6. Number of ARE Candidates who have not taken an exam in 3 years or more</td>
<td>TBA</td>
</tr>
<tr>
<td>7. Number of ARE Candidates who have not taken any exam</td>
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</tr>
<tr>
<td>8. Number of Early Eligibility ARE Candidates</td>
<td>TBA</td>
</tr>
<tr>
<td>9. Number of Early Eligibility ARE Candidates who have not taken an exam</td>
<td>TBA</td>
</tr>
</tbody>
</table>

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10. New Registrations for the Year ................................................................. 112
   a. Resulting from Examination ................................................................. 18
   b. Resulting from Reciprocity ................................................................. 94

Historical Perspective: Active Registrants by Year

*FY 07 = 2,098
FY 08 = 2,087
*FY 09 = 2,244
FY 10 = 2,058
*FY 11 = 2,207
FY 12 = 2,065
*FY 13 = 2,205
FY 14 = 2,080

* Registration prior to two-year renewal

Historical Perspective: Applicants in the Examination Process

FY 06 = 125
FY 07 = 141
FY 08 = 151
FY 09 = 173
FY 10 = 153
FY 11 = 158
FY 12 = 207
FY 13 = 194

THE FOLLOWING PEOPLE HAVE SUCCESSFULLY PASSED THE A.R.E. IN FY 14

JARED WINCHESTER
ALBUQUERQUE, NM

RAMON GABRIEL MARTINEZ
SCOTTSDALE, AZ

JONATHAN C. CHAMBLIN
ALBUQUERQUE, NM

STEVEN ALANO
ALBUQUERQUE, NM

ALEXANDER WEBB IV
ALBUQUERQUE, NM

DANIEL PUZAK
EDGEOm, NM

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5. Enforcement Subcommittee
   Mr. Calvani explained that the enforcement subcommittee is looking into people with the title architect, calling themselves architects, calling themselves architectural designers and researching firm websites. It needs to be known and the committee has spoken to some firms regarding this issue.

6. Rules and Regulations Committee
   a. FY 14 Annual Report
   Ms. Propp recommended that the Board read this report carefully, as so much of what the Board performs is reported in the annual report. Ms. Propp explained it includes: how many complaints, how long it took the Investigator to report the complaint and the evidence presented to the enforcement subcommittee. The reporting is part of the Board’s current performance measures, which is seven days on average. Ms. Propp pointed out FY14 was an exceptional year. There were five cases out of ten that were specifically non-registrant complaints that were closed.
   Mr. Calvani stated the Rules and Regulations Committee will propose a rewrite of the rules to propose to the Board at its next meeting.

7. Finance and Operations Committee
a. Current Budget Status Report
Ms. Propp has already covered this earlier in the meeting.

8. Strategic Planning Committee
Mr. Vigil wants to track items that will be helpful to the Board’s mission. For example, just measuring the number of registrants doesn’t measure performance, but providing additional information, such as recording and reporting the length of time to respond to complaints, would provide information about the Board’s work.
Ms. Propp explained that the Strategic Planning Committee started brainstorming about what other performance measures the Board could look into and report to the other agencies, such as the Department of Finance and Administration, to show how well the Board is complying with their mission.
Ms. Propp explained that the proposed performance measures were submitted to DFA and LFC on July 15, 2014. The Board is asking to change the Board’s first performance measure so it now reflects the number of registrants not the number of registration applications processed. Also, the length of time reciprocity applicants are in the application process will be measured and reported. Finally, continuing education audits – performed to ensure compliance with the Board’s continuing education requirements – are being measured.

9. Joint Practice Committee
No report, Ms. Rothwell-Clark did not attend the JPC meeting; Mr. Calvani said he thinks the Board needs to continue the conversation because CID is willing to listen to the Board’s concerns. He said the Board should set up meetings in the future. Mr. Calvani said he believes there are multiple issues that the Board should discuss with CID.
Mr. Vigil asked that CID’s director be invited to the next JPC meeting. The Engineers/Surveyors Board is in charge of the meetings of the JPC in FY 15, with four meetings suggested. Acting Director of the Engineers/Surveyors Board, Perry Valdez, has many issues they would like to address including the State Use Act. Ms. Propp suggested to Mr. Valdez for everyone to sit down with the Handbook for Permitting Officials and update it. Ms. Propp will e-mail the head of CID and invite him to these meetings.

F. Board Comments/ Announcements
No comments or announcements.
9. Joint Practice Committee
No report, Ms. Rothwell-Clark did not attend the JPC meeting; Mr. Calvani said he thinks the Board needs to continue the conversation because CID is willing to listen to the Board’s concerns. He said the Board should set up meetings in the future. Mr. Calvani said he believes there are multiple issues that the Board should discuss with CID.
Mr. Vigil asked that CID’s director be invited to the next JPC meeting. The Engineers/Surveyors Board is in charge of the meetings of the JPC in FY 15, with four meetings suggested. Acting Director of the Engineers/Surveyors Board, Perry Valdez, has many issues they would like to address including the State Use Act. Ms. Propp suggested to Mr. Valdez for everyone to sit down with the Handbook for Permitting Officials and update it. Ms. Propp will e-mail the head of CID and invite him to these meetings.

F. Board Comments/Announcements
No comments or announcements.

G. Adjournment
Motion: To adjourn the meeting at 1:43 p.m.
By: Ray Vigil

Whereupon the regular open meeting of the New Mexico Board of Examiners for Architects adjourned by Vice-Chair Vigil at the approximate hour of 1:43 p.m.

Respectively submitted,

Michael Bodelson, Chair

Geoffrey Adams, Secretary/Treasurer

Date 10/24/14

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